

Taylor County Commissioners' Court

August 23, 2016

The Commissioners' Court of Taylor County met in Regular Session on August 23, 2016, with the following members present:

1. Judge Downing A. Bolls Jr., County Judge
2. Randy Williams, Commissioner, Precinct 1
3. Kyle Kendrick, Commissioner, Precinct 2
4. Stan Egger, Commissioner, Precinct 3
5. Chuck Statler, Commissioner, Precinct 4

When the following motions were heard:

1. Judge Bolls opened a public hearing on the Taylor County District Clerk's Records Fund Plan and the County Clerk's Archive Plan at 10:04 a.m. There was no one from the public who wished to speak. Judge Bolls closed the public hearing at 10:05 a.m.

2. Judge Bolls opened a public hearing on the proposed FY2017 Budget and Tax Rate. The following citizens spoke in the public hearing

John Oliver from Potosi has lived in Taylor County for 15 years, he stated that his property value had increased \$14,000 this year. He believes between the two actions of increasing value and the increased tax rate is too much. He wanted the County to be efficient and have more accountability.

David Allman spoke in favor of the budget and tax rate. As Operations Manager of the Taylor County EMS he believes the Court does a good job taking care of the required functions and those that should be done. He stated from his knowledge the largest County expenditures are out of the County's control.

Judge Bolls closed the public hearing stating that the annual budget process is open, transparent and designed to be participatory. The public hearing was closed at 10:17 a.m.

3. Judge Bolls convened the Court in open session at 10:17 a.m.

4. Commissioner Williams gave the invocation and Commissioner Statler led the Court in the Pledge of Allegiance of the United States of America.

5. Commissioner Kendrick made a motion to approve the minutes of the meetings held on August 9, 16 and 17, 2014 and to adopt the agenda for the meeting of August 23, 2016 as printed and posted. The motion was seconded by Commissioner Statler and carried unanimously.

6. Judge Bolls presented the service awards to employees who have given 15 years and more service to Taylor County.

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| Amy Lofton | District Attorney's Office | 20 years |
| Mike Peel, Director | Environmental Department | 25 years |

7. Commissioner Egger made a motion to approve budget transfers as recommended by the Auditor. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

8. Commissioner Statler made a motion to approve bills from the following funds and to order them paid according to minutes of the accounts. The motion was seconded by Commissioner Kendrick and carried unanimously. [Exhibit]

1. General Fund
2. County Clerk's Microfilm
3. Restricted Fees
4. D. A. Special
5. D. A. Seizure
6. Election Contracts
7. Juvenile Education Services
8. Local TYC
9. Jail Commissary
10. Sheriff Forfeiture
11. Road and Bridge
12. Capital Construction
13. Self-Insurance
14. Employee Benefit
15. Payroll Clearing

9. Becky Freeman, First Assistant County Treasurer presented the July 2016 Treasurer's Report for approval. Beginning book balance for the General Fund was \$32,345,976.95 and market value was \$32,316,286.00; after receipts and disbursements the ending book balance was \$31,357,370.22 and the ending market value was \$31,322,222.52. Beginning book balance for all funds was \$46,586,481.50 and market value was \$46,556,790.55; the ending book balance was \$45,566,357.50 and the ending market value was \$45,531,209.80.

Commissioner Kendrick made a motion to accept the Treasurer's Report for the month ending July 31, 2016. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

10. Kelly Stephens, Human Resources Director and Risk Manager requested the Court add an additional 457(b) retirement plan for employees to have an additional choice. The offer Stephens presented is from Security Benefit who is based in Ector County. Kelly stated she was not pleased with the customer service offered by the two existing companies. Whitney Brady and Nancy Mitchell representing Security Benefit detailed the products and services they will provide to County employees. Judge Bolls was concerned with setting a precedent of contracting with increasing numbers of companies offering similar services. Commissioner Egger made a motion to approve Security Benefits as a provider of 457(b) plans for employees. The motion was seconded by Commissioner Statler and carried unanimously. [Exhibit]

11. Larry G. Bevill County Clerk requested the Court continue to authorize collection of the County Clerk's Records Management Fee. The fee is used to manage the records in the office as well as archiving processes. The cost of the two processes is paid from these fees as opposed to property tax. Commissioner Egger made a motion to approve the adoption of the Taylor County Clerk's Records Management Fee. The motion was seconded by Commissioner Williams and carried unanimously. [No Exhibit Provided]

12. Larry G. Bevill County Clerk presented the Fiscal Year 2017 Archive Plan for approval. Bevill explained the project for Fiscal Year 2017 would be archiving and securing the birth and death certificates filed in his office. Commissioner Egger made a motion to approve the County Clerk's FY2017 Archive Plan. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

13. Patricia Henderson District Clerk requested the Court approve the District Clerk's office continue collecting the Records Management Fee. Commissioner Statler made a motion to approve the adoption of the District Clerk's Records Management Fee. The motion was seconded by Commissioner Kendrick and carried unanimously. [No Exhibit Provided]

14. Patricia Henderson District Clerk presented the District Clerk's Records Archive Fund Plan. Even though the goal of the plan is to digitize court records held San Angelo, she stated the plan was written to be generic. She stated she had submitted notice of her retirement and a generic plan would better enable the

next District Clerk to prioritize according to the new District Clerk's view. Commissioner Egger made a motion to approve the Taylor County District Clerk Records Archive Fund Plan. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

15. Freda Ragan, Elections Administrator reported to the Court that each year the chairs of the local Republican and Democrat parties select Presiding and Alternate Judges for each Precinct. She presented that list of people for appointment to the Court as well as the Central Counting Station Judge and Alternates for approval. She explained the appointments are for the period from September 1 2016 through August 31, 2017. Commissioner Kendrick made a motion to appoint the Presiding and Alternate Election Judges for County Election Vote Centers and Central Counting Station Election Judge and Alternate Judge for the period September 2016 through August 2017 as presented. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

16. Judge Bolls announced due to Commissioner Egger's retirement, the Court would need to appoint someone to the Abilene Airport Zoning Board. Judge Bolls recommended appointing Commissioner Williams due to his experience with airport zoning. Commissioner Kendrick made a motion to appoint Commissioner Williams to the Abilene Airport Zoning Board. The motion was seconded by Commissioner Egger and carried unanimously. [No Exhibit Provided]

17. Judge Bolls stated the Court needed to approve meeting dates for Fiscal Year 2017. The list provided continues the Court's practice of meeting every second Tuesday. Judge Bolls made a motion to approve the 2017 Proposed Commissioner Court Dates as presented. The motion was seconded by Commissioner Kendrick and carried unanimously. [Exhibit]

18. Tamra Lewis, Administrative Assistant presented a list of proposed County Holidays. The Holidays were selected based upon past precedent and recommendations from elected officials and department heads. Commissioner Statler made a motion to approve the 2017 proposed holidays. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

19. Scott Henderson, Purchasing Agent presented an Interlocal Agreement with the Abilene Housing Authority allowing the Housing Authority to use the County's Office Supply and Furniture Contract. He explained the agreement had to be renewed because the contract was recently awarded. Commissioner Egger

made a motion to approve the Interlocal Agreement with the Abilene Housing Authority. The motion was seconded by Commissioner Kendrick and carried unanimously. [Exhibit]

20. Scott Henderson, Purchasing Agent presented an Interlocal Agreement with the Central Appraisal District allowing the Appraisal District to use the County's Office Supply and Furniture Contract. He explained the agreement had to be renewed because the contract was recently awarded. Commissioner Williams made a motion to approve the Interlocal Agreement with the Central Appraisal District. The motion was seconded by Commissioner Kendrick and carried unanimously. [Exhibit]

21. Scott Henderson, Purchasing Agent presented an Interlocal Agreement with the Community Supervision and Corrections Department allowing the Department to use the County's Office Supply and Furniture Contract. He explained the agreement had to be renewed because the contract was recently awarded. Commissioner Kendrick made a motion to approve the Interlocal Agreement with the Community Supervision and Corrections Department of Taylor, Callahan and Coleman Counties. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

22. Kelly Stephens, Human Resources Director and Risk Manager presented a job description for Law Librarian. Commissioner Statler recommended the position be advertised twice in the Abilene Reporter News and take applications for two weeks. The salary would be advertised in a range adjusted for FY2017 numbers. Commissioner Statler made a motion to authorize the HR Department to post the qualifications and authorize advertising for the position of Law Librarian and begin immediately to accept applications for a two week period. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

23. Judge Bolts stated that he had received a letter of resignation from Alan Stafford who serves on the Abilene/Taylor County 911 District Board. Dr. Stafford has retired from Hardin Simmons University. Commissioner Statler stated that the Commissioners had been discussing the vacancy; he recommended the position be filled before the next board meeting. He said one name kept being mentioned, that of David Allman Operations Manager for South Taylor County EMS. Commissioner Statler made a motion to accept the resignation of Dr. Alan Stafford and for the Court to approve the appointment of David Allman to fill the vacancy allocated for Taylor County on the 911 Board. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

24. Commissioner Egger presented the preliminary plat for Lemons Gap Estates Subdivision in Precinct 3. Lot sizes are approximately 3-5 acres. David Todd of Enprotec, Hibbs & Todd informed the Court that some lots in the subdivision were in the flood plain in a "no build area". The subdivision will have a county maintained road. Commissioner Egger made a motion to approve the preliminary plat. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

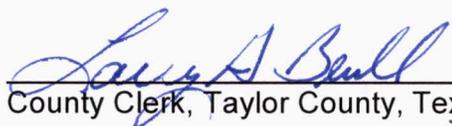
25. Commissioner Kendrick presented the final plat for Section II of the Windmill Acres Subdivision located in Precinct 2. There will be no county maintained roads; lots are approximately 2-3 acres. The development is within the City of Merkel's extraterritorial jurisdiction and the City is considering annexing this property and provide city water service. Commissioner Kendrick made a motion to approve the final plat of Section II Windmill Acres Subdivision. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

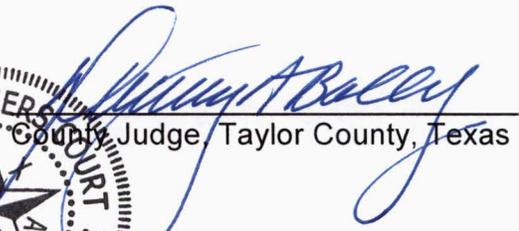
26. There were no changes to the proposed Budget and Tax rate for Fiscal Year 2017 and no discussion.

27. Judge Bolls announced September 6, 2016 as the date the Court will adopt the FY 2017 Budget and Tax Rate. Commissioner Kendrick made a motion to adopt the Fiscal Year 2017 Budget and Tax Rate on September 6, 2016. The motion was seconded by Commissioner Williams and carried unanimously. [Exhibit]

28. Commissioner Kendrick made a motion to adjourn. The motion was seconded by Commissioner Williams and carried unanimously. The meeting was adjourned at 11:30 a.m.

The foregoing Minutes have been examined, read and approved this 6th day of September, 2016.


County Clerk, Taylor County, Texas


County Judge, Taylor County, Texas

