

1915 Taylor County  
Courthouse  
301 Oak Street  
Abilene, TX 79602



325-674-1235 ph.  
325-674-1365 fax  
bollsd@taylorcountytexas.org

**COUNTY OF TAYLOR**  
Abilene, Texas

Downing A. Bolls, Jr.  
County Judge

## **PRESS RELEASE**

March 20, 2020

Taylor County is closely monitoring information from Texas Governor Greg Abbott, Centers for Disease Control and Prevention (CDC), Texas Department of State Health Services (Texas DSHS), and our local Emergency Management Coordinator to ensure the health and safety of our employees, our county residents, and the general public as a whole. County Officials are working diligently to stay informed of the newest information as it becomes available and make appropriate decisions to safeguard the public and employees. Although no confirmed cases of the coronavirus have been reported in Taylor County, we encourage to not panic, take precautionary measures to ensure their health and the health of others.

**Effective 8 a.m. on Monday, March 23, 2020, all Taylor County offices will have limited public access and be taking appointments during certain hours.** We are requesting public to correspond by phone or email. Please review our website for further directive. If you do not have access to the internet, the Departments contact number will be listed on the main entrances of the Courthouse, 1915 Courthouse and the Plaza building for your convenience to call. Commissioners Court made the decision to implement these procedures **until April 3rd** or until such time further directives come from the Governor, CDC, DSHS, and Local Emergency Management. We will notify media and post on our website as changes take place of operations of the County.

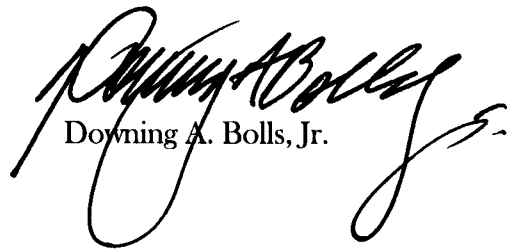
All Departments will continue to operate and conduct County business with the following schedules as listed and attached:

- Justice of the Peace Court Proceedings have Postponed by Emergency Order of the Supreme Court and request correspondence by email, mail , phone or for appointment.
- Constables Office will operate by phone, email or call for an appointment and questions.
- District Courts and County Courts at Law of Taylor County will continue to have court hearings in limited settings, by video conferencing or telephonic hearings. Contact your attorney, or the Court Administrator for further direction.
- District Attorney's office will be available by Appointment Only. Contact their office.
- County Clerk's Office will be Closed to the Public. Call the office for questions or to make an appointment. Marriage Licenses will be by appointment only.
- District Clerk will operate by email, mail or phone for an appointment

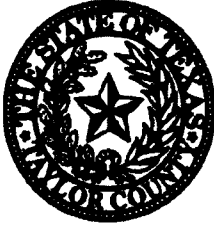
- Tax Assessor/Collector will serve the public by mail, email and phone. Please contact them between 8 a.m.-12 noon Mon-Fri. with questions and by appointment.
- Domestic Relations Office will be operating by phone, email and mail.
- Social Services will operate by phone, email, mail and appointments only from 10 a.m.-3 p.m.
- Human Resource/Risk Management will operate by phone, email, mail and by appointment.
- Taylor County Adult and Juvenile Detention Centers have suspended public outside visitation.
- Veteran Service Office will operate by mail, email or phone for appointments of critical services only.
- Elections Office will be closed to the Public and corresponding by mail, email, or phone.

Further details by each office is attached.

Regards,



Downing A. Bolls, Jr.



Larry G. Bevill, County Clerk  
Taylor County, Texas

300 Oak Street, Suite 100 Abilene Texas 79602 - (325) 674-1202  
[www.taylorcountytexas.org](http://www.taylorcountytexas.org)

Press Release

Taylor County Clerk's office will be closed to the public beginning Monday March 23, 2020. If you are wanting to obtain a marriage license and have an emergency situation please call the office at 325-674-1202.

There are forms and additional information available on our website along with instructions on obtaining records by mail and how to record documents in the public record.

If you have a collections order or owe court cost and fines, mail your payment to the office or pay by credit card at:  
[https://certifiedpayments.net/PaymentWizard\\_2.aspx](https://certifiedpayments.net/PaymentWizard_2.aspx) and follow the instructions. The bureau code is 5554143. Call us with your questions at the phone number on your collection order.

**TAYLOR COUNTY DISTRICT COURTS  
TAYLOR COUNTY COURT AT LAW COURTS  
300 OAK STREET  
ABILENE, TEXAS 79602**



**COURT ACTIVITY PROTOCOL FOR THE DISTRICT COURTS AND  
COUNTY COURTS AT LAW OF TAYLOR COUNTY, TEXAS**

**March 20, 2020**

The District and County Courts at Law of Taylor County will continue to schedule cases for hearings, docket calls, and other court business, but will, to the extent possible, conduct matters by video conference or telephonic hearings. Non-essential court functions may be rescheduled if arrangements cannot be made for video or telephonic hearings.

Attorneys and persons not represented by an attorney should contact the Court Administrator for instructions on how to attend scheduled matters. A request to schedule a matter must be made by telephone or letter.

We are complying with all local, state and national directives regarding maximum group size. Our goal is to limit, to the extent possible, contact between court staff, parties, and the general public.

Honorable James Eidson  
42nd District Court

Honorable Paul Rotenberry  
326th District Court

Honorable Lee Hamilton  
104th District Court

Honorable Harriet Haag  
County Court at Law No. 2

A handwritten signature in black ink, appearing to read "R Harper".

Honorable Robert Harper  
County Court at Law No. 1  
Local County Courts at Law Administrative Judge

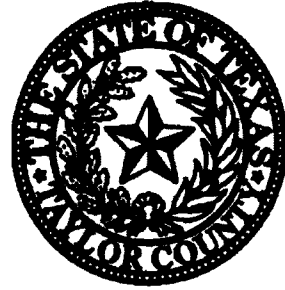
A handwritten signature in black ink, appearing to read "T Wheeler".

Honorable Thomas Wheeler  
350th District Court  
Local District Courts Administrative Judge

# County of Taylor

## District Clerk

**Tammy Robinson, District Clerk**  
**Taylor County Courthouse**  
**300 Oak Street**  
**Abilene, Texas 79602**  
**Phone - 325-674-1316**



## District Clerk Procedures

Copies request will need to be mail to: Taylor County District Clerk, 300 Oak Street Ste. 400, Abilene, Texas 79602 or may be emailed to [robinsont@taylorcountytexas.org](mailto:robinsont@taylorcountytexas.org).

All Filings will be accepted by appointment only. You may schedule an appointment by calling 325-674-1316.

Payments will need to be mailed to: Taylor County District Clerk, 300 Oak Street Ste. 400, Abilene, Texas 79602. Please include the Case Number for which the payment needs to be applied. We only accept cash or money order as payment. Please make money orders payable to Taylor County District Clerk.

If you're needing to claim exemptions or disqualifications for Jury Duty, you may call 325-674-1308 or you can go to our website at [www.taylorcountytexas.org](http://www.taylorcountytexas.org).

**Taylor County Social Services**  
400 Oak Street, Ste 202

Abilene, Texas 79602



Ph: (325) 674-1341

Fax: (325) 738-8531

[micayla.anders@taylorcountytexas.org](mailto:micayla.anders@taylorcountytexas.org)

**Micayla Anders**

**Director of Social Services**

IMMEDIATE PRESS RELEASE

3/20/20

Re: Taylor County Social Services Department

Effective Monday, March 23, 2020- The Social Services Department of Taylor County (which includes the Indigent Health Care Program, Indigent Health Care Prescription Program, General Assistance Adult Vision Program, General Assistance Prescription Program, and Indigent Decedent Assistance Program) will not be providing face to face interviews or appointments. We will utilize mail, email, fax and telephone calls to conduct business.

Applications for the Indigent Health Care Program can be mailed per request and/or downloaded to print from the Taylor County Website under Social Services.

Applications/intake for other programs can be mailed at request.

Phones will be answered Monday- Friday from 10 am-3 pm.

Hon. Mike McAuliffe  
Justice of the Peace 1-1  
Taylor County  
301 Oak St. Suite 611  
Abilene, TX 79602



Office: 325-674-1338  
Fax: 325-674-1250  
jp1-1@taylorcountytexas.org

**Taylor County  
Justice of the Peace**

1. Justice Court 1-1 will be open Normal Business Hours 8:00 am – 5:00 pm Monday – Friday.
2. **Small Claims and Debt Claims** will be accepted and processed in the order they are received; no service citations will be processed until the Texas Supreme Court and Court of Criminal Appeals concerning COVID-19 lifts the current standing order to end May 8, 2020. Small Claims and Debt Claims will be extended 30 days after the Governor's State of Disaster or any extensions by the Chief Justice of the Supreme Court.
3. Pursuant to March 19, 2020 Supreme Court Eviction Order, all **evictions *could*** be docketed after April 19<sup>th</sup>, 2020 and **Writs of Possession *could*** start after May 26, 2020. The 60-90 day deadlines in Rule 510. (8) are paused until the expiration of the Governor's State of Disaster and the Chief Justice of the Supreme Court order to end May 8, 2020. This is dependent on any extensions by the Chief Justice of the Supreme Court.
4. Traffic and other criminal citations should be handled by email or phone if possible. Due dates for these criminal citations will be extended 30 days after the Governor's State of Disaster or any extensions by the Chief Justice of the Supreme Court.
5. Only one person at a time will be allowed at our windows for filing, however, Justice Court 1-1 prefers on line filing and on line payment or EFILING. Contact our office for additional information. You may be asked to step into the hall for any reason during this time.
6. Weddings will be conducted at the Justice Court for JP 1-1 by appointment only. **NO MORE THAN 7 TOTAL PEOPLE IN ATTENDANCE TO INCLUDE THE WEDDING PARTY AND WEDDING COUPLE.** No gathering of more than 10 people will be allowed in any area of the Old Courthouse Building or Justice Court.

We apologize for any inconvenience this has caused. At this time it is important to protect your health and safety as well as our own.

Thank you,  
Judge Mike McAuliffe

Hon. Sparky Dean  
Old Courthouse  
301 Oak St., Suite 612  
Abilene, TX 79602-1562



(325)674-1267 Phone  
(325)738-8514 Fax  
[jp1-2@taylorcountytexas.org](mailto:jp1-2@taylorcountytexas.org)

**Taylor County  
Justice of the Peace  
Precinct 1, Place 2**

**Our office will remain open to the public by use of telephone and online services, however our doors will be closed with notices posted, and paperwork available in the hallway to suit the needs of the public. Certified payment information will be provided and also envelopes left out to submit documentation through the mail slot. We will be making posts online to notify the public of the different ways they can handle any business they have with our office. My clerks will remain in place to answer phones and process all paperwork as it comes in, via email or regular mail, as well as anything dropped through the slot.**

**We will not be making any press conferences on the matter as we would like to leave that up to County Administration. Starting Monday, March 23<sup>rd</sup> at 8:00am these changes will take affect and will remain in place to keep our valued county employees as well as the public we love to serve safe.**



**County of Taylor**  
**Dwight Kinney, Constable Precinct 1**  
Old County Courthouse  
301 Oak Street  
Abilene, Texas 79602-1638  
(325) 674-1319



☆ Justice ☆ Integrity ☆ Service ☆

March 20, 2020

The Taylor County Constable's Pct 1 will be open to the public between 8:00 AM to 5:00 PM. We would ask the public to contact us by phone at (325)674-1319 or email [kinneyd@taylorcountytexas.org](mailto:kinneyd@taylorcountytexas.org). The Taylor County Constables office will be following the State guidelines from Governor Abbott.

Thank you,

A handwritten signature in cursive script that reads "Dwight L. Kinney".

Dwight L. Kinney

# Taylor County

Elections Administrator



**Freda Ragan**  
**P.O. Box 3318**  
**Abilene, Texas 79604-3318**  
**325.674.1216 Fax: 325.674.1340**  
**email: [raganfr@taylorcountytexas.org](mailto:raganfr@taylorcountytexas.org)**

March 20, 2020

As of Monday, March 23, 2020 the County Elections Office will be closed to the public.

In addition to this change we also ask the following:

- ▶ If you have deliveries for our office, please call prior to delivery so that arrangements can be made.
- ▶ Correspond through e-mail as much as possible.
- ▶ Voter registration applications and application to request a mail ballot are available on our website and will be made available in the main lobby of the Plaza Building outside our office.

Please contact our office via phone or email with any questions or needs as it relates to elections or voter registration.

Taylor County Elections Office (325) 674-1216  
Email: [raganfr@taylorcountytexas.org](mailto:raganfr@taylorcountytexas.org)

# TAYLOR COUNTY VETERANS SERVICE OFFICE

400 OAK STREET, SUITE 170  
ABILENE, TEXAS 79602  
PHONE: (325) 674-1328  
FAX: (325) 674-1241

March 20, 2020

## MEMO: CRITICAL FUNCTIONS DUE TO COVID-19 EMERGENCY

I have outlined the critical issues that will drastically encounters with the general public, and prevent any undue hardships on beneficiaries who depend on the benefits they already have in place.

- We are only scheduling appointments with VSOs if a customer has an issue that will create a ***reduction in benefits*** or ***overpayment that will create a debt*** without our services. Starting new claims or adding to existing claims is **NOT** considered critical.
- VSOs will initiate intent to file by phone that will preserve an effective date of claim if we have been assigned as representatives to access a veteran's file.
- Appointments that have been scheduled that are ***NOT*** considered critical are being postponed until this situation is resolved. We are calling back all customers to inform them of the situation and alternative actions.
- The Taylor County Veterans Services is a Department of Taylor County, so we cannot answer questions about the policies of the VA, DoD, DFAS, Social Security, or any other agency's policies and procedures during this pandemic. Please contact those agencies for information.
- The public can call the Veterans Service Office at 325-674-1328 for more information.

Marcus Romero  
Director, Veterans Services, Taylor County