

Updated August 7, 2019

**TAYLOR COUNTY CLERK  
GUARDIANSHIP FILING FEES**

***ALL FEES ARE DUE AT THE TIME OF FILING***

*Visit our website to see case information*

***Taylorcountytexas.org; click on County Clerk; choose Search Court and Jail Records***

**COUNTY COURT & COURTS AT LAW**

*Includes Eff. Sept. 1, 2017 85<sup>th</sup> Leg. SB 42 for court personnel security training \$5.00*

**Initial filing fee of a new Guardianship - \$340.00 (eff. 9/1/2017)** – includes posting & issuance of personal citation to the Ward. If Sheriff or Constable serves the Ward – add \$75.00

Once the order is signed the initial filing fee will include 2 Letters of Guardianship.

As of June 1, 2009, all guardianships filed within one of the **COURTS AT LAW** will be assigned to the following court according to the first initial of the Ward's last name:

**A - K County Court at Law #1**

**L - Z County Court at Law #2**

**Temporary Guardianships - \$340.00** – includes the issuance of a personal citation (fee for service by Constable or Sheriff will be an additional \$75.00). There will not be a posted citation until the Application for a Permanent Guardian is filed. At the time of the hearing the initial filing fee will include 1 Certificate of Temporary Guardianship. Additional certificates will be \$2.00 plus cost of a certified copy of the Order attached.

**Successor Guardian** – Immediate appointment - \$2.00 for Order and \$2.00 for ea. Letter of Guardianship after Oath/Bond is filed & approved. If App. For Successor is presented w/App. For Resignation – Posted Citation per E.C. 1203.004 – Issue Citation \$4 & Service – Sheriff – Posting - \$30 (see below for fees of Final Account/Final Report)

**Sale of Real Property for a Minor Without Guardianship - \$291.00** (no posted citation required).

**Creation of Management Trust for Incapacitated Person Without Guardianship - \$340.00** – includes cost of citation by posting, personal citation returned to attorney. See below if personal citation is served by S.O. is needed.

December 11, 2018 – Civil Information Sheets were repealed by Supreme Court of Texas  
Since AUGUST 2013 – Taylor County Clerk requires our information sheet be filed  
w/all new guardianships – the form is located our website & is titled New  
Probate/Guardianship Information Sheet. Send as a separate lead document.

\*\*\*\*\*

### **All Orders \$2.00 – Judge’s Signature Fee**

**\*\*INVENTORY: OCTOBER 1, 2013**: Local Gov. Code 118.052 & 118.056(d) - \$25.00  
will be charged **ONLY** if the Inventory is **filed AFTER 90 days** from the date the  
Guardian qualified.

If it is within the 90 days, the fee will be for the Order only - \$2.00

**AMENDED INVENTORY**: (same as Inventory listed above)

**Annual Report: \$12.00** includes 1 Letter of Guardianship **Order: \$2.00**

**Annual Account: \$25.00** **Order: \$2.00**

*If the Annual Report & Annual Account is filed at the same time it will include 1 Letter of  
Guardianship*

**Final Account: If filed w/Resignation of Guardian, a posted citation is required (EC**  
**1203.004) - \$34.00 (Issue Citation \$4 and Service – Sheriff – Posting - \$30)**

Final Account – \$25.00 Order for Final Account - \$2.00

**See TX. Estates Code 124.105 for additional fees required for citations depending on  
whether or not the Ward is living or deceased.** If you would like the clerk to attach a  
copy of the Final Account to citations, \$1.00 per page of non-certified copies

**Final Report: \$10.00 – If filed w/Resignation of Guardian – a posted citation is**  
**required (EC 1203.004) - \$34.00 (Issue Citation \$4 & Service – Sheriff – Posting \$30)**  
**Order for Final Report: \$2.00**

**Application to Sell Real Property: \$25.00 Issue Citation: \$4.00 Service – Sheriff –**  
**Posting: \$30.00 Copy of App. Attached to Citation: Copies – Non-certified \$1 per**  
**pg.**

Order of Sale: \$2.00

Report of Sale – no charge Decree Confirming Sale - \$2.00

**Application to Sell Personal Property: See Application to Sell Real Property**

Order of Sale - \$2.00

Report of Sale – no charge

Decree Confirm. Sale - \$2.00

**All other Orders: \$2.00** (Judge’s Signature Fee)

**Motion for New Trial: \$80.00** (\$40.00 clerk fee, \$30.00 SB 1139 e-filing fee, \$5.00 court personnel security training \$5.00, Records Management \$5.00). E-file does not have a standard fee code for this, so you must send a check **ASAP**.

**Oppositions (Adverse Action): \$129.00** (clerk fee \$40.00, H.B. 1295 Ad Litem fee \$20.00, Posted Citation \$34.00; SB 1139 \$30.00 for e-filing fee; SB 42 Court personnel security training \$5.00). *In E-file this is listed as Counter Claim/Cross Action/Intervention/Third Party/Contest*

**Issuance & Service Fees of Additional Citations & Subpoenas**

**\$4.00** – for issuance – returned to attorney

**\$30.00** – Service – Sheriff - POSTED

**\$75.00** – Service – Sheriff - PERSONAL CITATION

**\$100.00** – Service of Subpoena LESS than 5 days

**\$75.00** – Service of Subpoena MORE than 5 days

**\$50.00** – Service – Certified Mail

**\$1.00** – per page to attach non-certified copy of Application/Petition to citation

**Temporary Restraining Order: \$2.00** for Order – *See above for issuance/attach copy fees*

**Letters of Guardianship: \$2.00** each - **Certificate of Temp. Guardianship: \$2.00** plus cost of certified copies of Order attached

**Copies** - \$1.00 per page      **Certified copies**: add \$5.00 to total of pgs. for certification

**Exemplified copies**: \$1.00 per pg., add \$5.00 for certification & \$2.00 for Judge's Signature

**Jury Fee: \$40.00**

**Claims: \$10.00**

**Search Fee: \$5.00** per name or go to [taylorcountytexas.org](http://taylorcountytexas.org), under the words *I Want To* – click on *Search Court and Jail Records*/Search by PARTY.

**LOCAL GOV. CODE, HB 1404, EFFECTIVE 09-01-2005** – states: “Adds fee of **\$25.00 for any document with 25 or more pages** that is not listed in current statute, after the filing of an order approving inventory and appraisal OR after the 120<sup>th</sup> day after the date of the initial filing of action.